



## Interlibrary Loan: Resource Access & Attainment Policy

<b>Department Name:</b>
Maricopa County Library District
<b>Last Revision Date:</b>
January 2023

### A. PURPOSE

To comply with Arizona Library Resource Access and Attainment Policy.

### B. POLICY

The Maricopa County Library District (the District) is committed to working with public, academic, school, and special libraries to help all county residents find the information they need and want and to attain that material.

1. The District will support the statewide database project that provides a broad range of topics available to all residents and to all public, K-12 public and charter school libraries.
2. The District will support and participate in pilot projects allowing libraries to test new technologies to meet customer needs, such as e-readers.
3. The District will work with customers, at no charge, to locate materials.
4. The District will provide specific information on attaining material. The District will offer several options to attain material including: customer purchase of low-cost materials; library purchase of materials; database and web sources and resource sharing.
5. When materials can only be attained for a reasonable cost through resource sharing, the District will offer to secure the materials with the customer covering postage costs (\$6.00 per item), and any fees charged by the lending library.
6. The District will provide materials to other Arizona public, regent or community college members at no charge.

## **C. DEFINITIONS**

1. e-reader – a device that can receive downloadable books.

## **D. AUTHORITY/RESPONSIBILITY**

The Deputy Director (or his/her designees) shall oversee ILL for the Library District. District designees are responsible for lending MCLD materials and for processing customer requests (borrowing). Branch designees receive materials and return items.